

# Pricing Schedule



Printed Date: 19/09/2021

## ICB Diploma: Office Administration - Contact Learning

Course/Module	Code	Registration Type	Price
Bookkeeping to Trial Balance	BKTB	New Registration	R 5 700,00
Business and Office Administration	BOA1	New Registration	R 5 700,00

### Johannesburg, Melville

Corner Landau Terrace and Main Road East, Melville, Ext 2  
PO Box 72413 Parkview 2122  
Tel: 011 718 4000

### Cape Town, Claremont

2nd Floor, Sunclare, Corner Protea and Dreyer Roads, Claremont  
PO Box 44235 Claremont 7735  
Tel: 021 673 9100

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Printed Date: 19/09/2021

## ICB Diploma: Office Administration - Distance Learning

Course/Module	Code	Registration Type	Price
Bookkeeping to Trial Balance	BKTB	New Registration	R 3 610,00
Business and Office Administration	BOA1	New Registration	R 3 610,00
Business and Office Administration 2	BOA2	New Registration	R 3 610,00
Business and Office Administration 3	BOA3	New Registration	R 3 610,00
Business Law and Administrative Practices	BLAP	New Registration	R 3 610,00
Business Literacy	BUSL	New Registration	R 3 610,00
Cost and Management Accounting	CMGT	New Registration	R 3 610,00
Economics	ECON	New Registration	R 3 610,00
Financial Statements	FNST	New Registration	R 3 610,00
Human Resource Management and Labour Relations	HRLR	New Registration	R 3 610,00
Management(ICB)	MGMT	New Registration	R 3 610,00
Marketing Management and Public Relations	MMPR	New Registration	R 3 610,00

1. All course/module fees **include** one round of formative and summative assessments in the registered session.
2. Contact fees **include** lectures.
3. Access to the Virtual Library is **included** in the module fee.
4. Course/Module fees **do not include** Supplementary examinations.
5. Course/Module fees **do not include** workshops.
6. Course/Module fees **do not include** the cost of prescribed textbooks, which will be for your own account. Modules requiring a prescribed text book is indicated by \*\*.

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