

Prescribed Books

Printed Date: 14/08/2024

A list of prescribed textbooks for your qualification has been provided to assist you. Module fees **do not** include the cost of prescribed textbooks, which will be for your own account unless otherwise indicated. Please visit your course environment before purchasing any textbooks as some textbook will be accessible from the library on Scholartext.

The prescribed textbook list for academic years will be available from mid-November of the previous year.

For important textbook information please click [here](#)

Advanced Certificate in Management

Course/Module	Code	Prescribed Book(s)	Publisher	Edition	ISBN
Advanced People Management	ADPE02-6	Human Resource Management and Employment Relations in SA: Contemporary theory and practice. 2015 Du Plessis, A.J.	Juta and Company (Pty) Ltd	1	9781485102700
Business Ethics	BUSE02-6	Business Ethics D. Rossouw and L. Van Vuuren	Oxford University Press	6	9780190721466
Finance for Managers**	FMAN02-6	Financial Management for Non-Financial Managers Clive Marsh	Kogan Page	1	9780749464677
Integrated Business Strategy	IBST02-6	Strategic Management: Principles and Practice Witcher, B.J. and Chau, V.S.	CEGAGE Learning	2	9781408063958
Management and Leadership	MLED02-6	Leadership in the African Context Van Zyl, E. (ed.) Lues, L., Ngunjiri, F., Dalglish, C., du Plessis, M., Pietersen, E. Kablan, P., Pillay, D. & Harunavamwe, M.	Juta	3	9781485132325
Marketing Management Practice	PMAR01-6	Introduction to Marketing – a Southern African perspective. Nicole Cunningham	Van Schaik Publishers	2	9780627039102
Project Management	PROM02-6	Project Management in Perspective T. Oosthuizen, R. Venter	Oxford University Press Southern Africa	2	9780195998139

Cape Town, Observatory

3rd Floor, Deneb House, 368 Main Road
PO Box 44235 Claremont, 7735
Tel: 021 673 9100