

# Prescribed Books



Printed Date: 27/02/2021

A list of prescribed textbooks for your qualification has been provided to assist you. Module fees **do not** include the cost of prescribed textbooks, which will be for your own account unless otherwise indicated. Please visit your course environment before purchasing any textbooks as some textbook will be accessible from the library on Scholartext.

Textbook list for 2021 will be available on 15 November 2020.

For important textbook information please click [here](#)

Please note:

If a book is listed as an ebook with no fee it means that the book is accessible online from the Library at Scholartext. If you do proceed to order the book from Van Schaik, please be aware that it may take several weeks to arrive. In such cases you will not receive extensions for assignments.

## Advanced Certificate in Banking Services

Course/Module	Code	Prescribed Book(s)	Publisher	Edition	ISBN
Applied Financial Accounting	AFAC02-6	Applied Accounting Juan-Pierre Bruwer and Tracey Beck	Oxford University Press	1	9780190423919
Finance for Managers**	FMAN02-6	Financial Management for Non-Financial Managers Clive Marsh	Kogan Page	1	9780749464677
Principles of Human Resource Management	HRMA01-6	Human Resource Management in South Africa S. Warnich, Carrell.M, Elbert.N, Hatfield. RD.	Cengage	6	9781473751125

### Johannesburg, Melville

Corner Landau Terrace and Main Road East, Melville, Ext 2  
PO Box 72413 Parkview 2122  
Tel: 011 718 4000

### Cape Town, Claremont

2nd Floor, Sunclare, Corner Protea and Dreyer Roads, Claremont  
PO Box 44235 Claremont 7735  
Tel: 021 673 9100