

Prescribed Books

Printed Date: 23/04/2024

A list of prescribed textbooks for your qualification has been provided to assist you. Module fees **do not** include the cost of prescribed textbooks, which will be for your own account unless otherwise indicated. Please visit your course environment before purchasing any textbooks as some textbook will be accessible from the library on Scholartext.

The prescribed textbook list for academic years will be available from mid-November of the previous year.

For important textbook information please click [here](#)

National Diploma in Human Resources Management and Practices (SABPP)

Course/Module	Code	Prescribed Book(s)	Publisher	Edition	ISBN
Communication	COMM00-F	The Communication Handbook - S. Clearly Cleary, S	Juta & Co	4	9781485130901
Human Resource Management	HRMA00-F	Labour Relations - A Southern African Perspective Bendix., S	Juta & Co	8	9781485131571
Human Resource Management	HRMA00-F	Management Hellriegel, D., Slocum J.W., Jackson, S.E., Louw, L.,	Oxford	4	9780199077366
Human Resource Management	HRMA00-F	Strategic Management South African concepts and Ehlers., T. & Lazenby., K.	van Schaik	4	9780627036811
Labour Relations	LABR00-F	Labour Relations - A Southern African Perspective Bendix., S	Juta & Co	8	9781485131571
Legal Framework	LEGF00-F	Labour Relations - A Southern African Perspective Bendix., S	Juta & Co	8	9781485131571
Legal Framework	LEGF00-F	The Law of Contract in South Africa: Private Law Hutchinson, D., Pretorius, C., Du Plessis, J., Eiselen,	van Schaik	4	9780190746940
Management	MAHR00-F	Management Hellriegel, Slocum, Jackson, Louw, Staude	Oxford	5	9780199077366
Skills Development Facilitator	SDEF00-F	Managing Training and Development in South Africa Erasmus, Loedolff, Mda, Nel	Oxford	9	9780190731410
Skills Development Facilitator	SDEF00-F	Practising Education, Training and Development in Coetzee, M., Botha, J., Kiley, J. and Truman, K.	Juta & Co	3	9781485129448
Team Dynamics	TDYN00-F	Management Hellriegel, D., Slocum J.W., Jackson, S.E., Louw, L.,	Oxford	5	9780199077366
Team Dynamics	TDYN00-F	Organisational behaviour: a contemporary South Bagraim., J., Cunningham., P., Pieterse-Landman., E.,	van Schaik	5	9780627037405

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